



Bid Number 50-00134962

**ONE TIME PURCHASE OF A VERTICAL TURBINE SOLIDS HANDLING
(VTSH) PUMP AND MOTOR FOR THE JEFFERSON PARISH
DEPARTMENT OF SEWERAGE**

BID DUE: JULY 08, 2021 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, www.jeffparishbids.net, by the bid due date and time. Late bids will not be accepted.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: DONNA M EVANS
Buyer Email: DMEVANS@jeffparish.net
Buyer Phone: 504-364-2691**

DATE: 6/23/2021

BID NO.: 50-00134962

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DMEVANS@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 7/08/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

13,15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the **BID NUMBER** and **BID OPENING DATE** indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134962

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p>ONE TIME PURCHASE OF A VERTICAL TURBINE SOLIDS HANDLING (VTSH) PUMP AND MOTOR FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE</p> <p>0001 - Sewerage Pump, Non-Clog Fairbanks Morse 16 inch VTSH. Includes 16 inch Pump, 16 inch Column Piping, Above the base 16 inch Discharge head to match existing dimensions, 316 SS shaft enclosing tube, water lubed Bearings, Packing, SS Impeller and case wear rings, coal tar epoxy on wet well mounted surfaces and inside column, Pump Setting 25 feet plus or minus, Soleplate, Flow Monitor System, 150Hp, 1200 RPM, VSS, Std HI Thrust, Premium Eff, Inverter Duty Motors with Non reverse ratchet & Non Witness Pump Performance test.</p> <p>For Sewer Lift Station G7-2 (Claudius & Hesper)</p>		

SPECIFICATIONS
VERTICAL TURBINE SOLIDS HANDLING (VTSH) PUMP AND MOTOR
JEFFERSON PARISH
DEPARTMENT OF SEWERAGE
CLAUDIUS & HESPER SEWER LIFT STATION (G7-2)

PART 1 - GENERAL

1.01 SCOPE OF WORK

Bidder shall supply one (1) 16 inch Fairbanks Morse **VERTICAL TURBINE SOLIDS HANDLING (VTSH)** pump, coupling, and motor; or approved equal. This pump is a direct replacement and must match up to existing equipment and piping already in place, with no modifications. Pumps under this bid shall be furnished by the area authorized factory representative of Jefferson Parish, Louisiana for the brand being offered. Any bids submitted for pump manufacturers, other than that as specified, must include in their bid all information needed to fully demonstrate complete compliance with requirements of these specifications. The bid will be awarded to the lowest responsible bidder complying with all provisions of this invitation, providing the bid is reasonable, and in the best interest of Jefferson Parish to accept. Jefferson Parish reserves the right to accept or reject any bids that are incomplete or do not demonstrate that they are equal to the requirements of these specifications. It is the bidder's responsibility to provide adequate information necessary for the complete evaluation of their proposed equipment. Jefferson Parish shall be the sole judge as to the equality of any alternate manufacturer's offering.

These Specifications are intended to give a general description of what is required, but do not cover all details which will vary in accordance with the requirements of the equipment application. It is, however, intended to cover the furnishing, the shop testing, the delivery, and complete field testing, of all materials, equipment and all appurtenances for the complete exact replacement pumping unit as herein specified.

1.02 DESCRIPTION OF SYSTEMS

- A. One (1) pumping unit is required under this Bid, of which shall be driven by a squirrel cage induction electrical motor as described in this specification. The pumping unit shall be fabricated as to be an exact dimensional and hydraulic replacement to the existing pumping unit.

- B. Each pumping unit will take suction from the existing wet well with an arrangement and water level variation as provided in the existing wet well.
- C. All working parts of the pump and motor such as bearings, wearing rings, shaft, sleeves, etc., shall be standard dimensions built to limit gauges or formed to templates, such that parts will be interchangeable between like units and such that the Owner can stock only one (1) set of spare repair parts to fit both the new and original machines. All parts shall be properly stamped for identification and location in the machines as shown on the Assembly Drawings in the Instruction books furnished.

1.03 QUALIFICATIONS

- A. To assure unity of responsibility, the pump, motor and testing shall be coordinated and furnished by the pump manufacturer. The pump supplier and manufacturer shall assume full responsibility for the satisfactory operation of the entire pumping system including pump and motor as specified.
- B. The equipment covered by these Specifications is intended to be standard units of proven ability as manufactured by a competent organization having long experience in the production of such equipment. A single manufacturer shall furnish units specified herein. The pump furnished shall be designed, constructed and installed in accordance with the best practice and methods, and shall operate satisfactorily when installed. Pump shall be manufactured in accordance with the Hydraulic Institute Standards, except where otherwise specified herein.
- C. All equipment furnished under these specifications shall be new and unused and shall be the standard product of manufacturers manufacturing vertical turbine solid handling pumps and servicing the equipment and systems specified.
- D. The pump manufacturer shall be fully responsible for the design, arrangement, and operation of all connected rotating components of the assembled pumping unit to ensure that neither harmful nor damaging vibrations occur at any speed within the specified operating range of the VFD. Design shall include supporting sole plate for mounting the unit.
- E. The pump manufacturer shall perform both lateral and torsional critical speed analyses to identify and ensure that (a) the first lateral critical speed shall be at least 25 percent above the maximum pump speed, and that (b) no torsional natural frequencies occur within a range

extending from 25 percent below to 25 percent above the specified operating speed range, and that (c) any blade excited resonant frequency shall be no closer than plus or minus 25 percent of the natural frequency of any part of the installed assembled pumping unit. Prior to manufacture, a statement must be forwarded to the Department of Sewerage indicating that the required analyses have been made and that the specified limitations will be met.

- F. Vibration, when measured in the direction of maximum amplitude at the top motor bearing, shall meet current vibration limits of the Hydraulic Institute.

1.04 SUBMITTALS

- A. Copies of all materials required to establish compliance with the specifications shall be submitted in accordance with the provisions of the General Conditions and Division 1. Submittals shall include at least the following:
 - 1. Certified shop and erection drawings showing all-important details of construction, dimensions, and anchor bolt locations.
 - 2. Descriptive literature, bulletins, and/or catalogs of the equipment.
 - 3. Data on the characteristics and performance of each pump. Data shall include guaranteed performance curves, based on actual shop tests of similar units, which show that they meet the specified requirements for head, capacity, efficiency, NPSHR, and horsepower. Curves shall be submitted on letter sized paper; at as large a scale as is practical. Curves shall be plotted from no flow at shut off head to pump capacity at minimum specified total head. Catalog sheets showing a family of curves will not be accepted. Curves shall be plotted for both minimum and maximum speed. The minimum head system curve shall also be plotted on the submittal.
 - 4. Provide motor wiring diagrams.
 - 5. The total weight of the equipment including the weight of the single largest item.
 - 6. Complete motor data.

7. Copies of all factory test results, as specified in PART 2 - PRODUCTS.

B. Design Data

1. Complete motor performance data shall be furnished.
2. A torsional mass elastic system analysis for each complete pumping assembly, with a statement to the effect that the system analysis indicates full compliance with the requirements of these specifications.

C. Test Reports

1. A schedule of the date of shop testing and delivery of the equipment to the job site.
2. Description of pump factory test procedures and equipment.
3. Copies of all test results, as specified.

D. Operation and Maintenance Data

Complete operating and maintenance instructions shall be furnished for all equipment included under these specifications. The maintenance instructions shall include troubleshooting data, full preventative maintenance schedules, and complete spare parts lists with ordering information.

- E. In the event that it is impossible to conform to certain details of the specifications due to different manufacturing techniques, describe completely all non-conforming aspects.
- F. The submittal format shall be in the form of a booklet; suitably tabbed and divided to cover all areas noted in these specifications, and for each major equipment item. The submittal booklet shall include adequate detail and sufficient information for the Department of

Sewerage to determine that all of the equipment proposed meets the detailed requirements of the Specifications. Incomplete or partial submittals will not be accepted.

1.05 OPERATING INSTRUCTIONS

- A. Operating and maintenance manuals shall be furnished. The manuals shall be prepared specifically for this installation and shall include all required cuts, drawings, equipment lists, descriptions, etc. that are required to instruct operation and maintenance personnel unfamiliar with such equipment.
- B. A factory representative of the pumping unit, who has complete knowledge of proper operation and maintenance, shall be provided for ten (10) days to instruct representatives of the Department of Sewerage on proper installation, operation, and maintenance. With the Department's permission, this work may be conducted in conjunction with the inspection of the installation and test run. If there are difficulties in operation of the equipment due to the manufacturer's design or fabrication, additional service shall be provided until all issues are resolved at no cost to the Department.

1.06 TOOLS AND SPARE PARTS

- A. One (1) set of all special tools (if required) for normal operation and maintenance shall be provided. All such tools shall be furnished in a suitable steel tool chest, complete with lock and duplicate keys.

1.07 PRODUCT HANDLING

- A. All parts shall be properly protected so that no damage or deterioration will occur during a prolonged delay from the time of shipment until installation is completed and the units and equipment are ready for operation.
- B. All equipment and parts must be properly protected against any damage during a prolonged storage period at the site.
- C. Factory assembled parts and components shall not be dismantled for shipment unless permission is received in writing from the Department of Sewerage.

- D. Finished surfaces of all exposed pump openings shall be protected by wooden blanks strongly built and securely bolted thereto.
- E. Finished iron or steel surfaces not painted shall be properly protected to prevent rust and corrosion.
- F. After hydrostatic or other tests, all entrapped water shall be drained prior to shipment, and proper care shall be taken to protect parts from the entrance of water during shipment, storage, and handling.
- G. Each box or package shall be properly marked to show its net weight in addition to its contents.

1.08 WARRANTY

- A. All equipment supplied shall be warranted for a period of one (1) year by the supplier and the pump manufacturer. Warranty period shall commence on the date of Owner acceptance. Warranty shall not exceed 18 months after shipment.
- B. The equipment shall be warranted to be free from defects in workmanship, design, and materials. If any part of the equipment should fail during the warranty period, it shall be replaced in the machine and the unit restored to service at no expense to the Owner.
- C. The pump bidder must be listed as a factory authorized service center, for the brand they are bidding and be capable of completely servicing the proposed pumps within one (1) hour of the project site. The pump bidder must operate a factory authorized service center and stocking facility capable of completely servicing and supplying spare parts for the proposed pump within one (1) hour of the project site. The bidder's factory service center/stocking facility shall be available for Jefferson Parish inspection on a twenty-four (24) hour prior notice. The bidder's service center must have full time, factory certified mechanics trained and capable of servicing the equipment being offered.

PART 2 - PRODUCTS

2.01 GENERAL

- A. The pumping units required under this section shall be complete, including coupling and drive motor. All parts shall be so designed and proportioned as to have liberal strength, stability, and stiffness and to be especially adapted for the service to be performed. Ample room for inspection, repairs, and adjustment shall be provided.
- B. Stainless steel nameplates giving the name of the manufacturer, the rated capacity, head, speed, and all other pertinent data shall be attached to each pump and motor.

2.02 PUMPS

A. General

- 1. The pumps shall be of the vertical turbine solids handling (VTSH) type.
- 2. The pumps shall be built to standard dimensions such that parts will be interchangeable between like units and the same manufacturer shall supply all units.
- 3. The pump shall be a 16 inch VTSH Model, as manufactured by **Fairbanks Morse**. The pump must bear a stainless steel manufacturer's nameplate, indicating that it was "Made in the U.S.A", or "Assembled in the U.S.A". All products offered shall meet all of the detailed requirements of this Specification.
- 4. Any bids submitted for alternate pump manufacturers other than specified, must include in their bid all information needed to fully demonstrate complete compliance with requirements of these specifications and dimensional duplicity of the existing pumps. The pump on this bid shall, at the owner's option, have a complete witnessed certified Hydraulic Institute pump test performed in the same facility that the pump(s) were manufactured in. This hydraulic test shall certify at least seven (7) separate operating points along its operating curve including the duty point and shut-off, and show GPM, TDH, efficiency, and BHP at each tested point. These certified curves shall be approved by the Department of Sewerage, or appointed agent before the pump is released for shipment.

B. Performance Requirements:

1. When operating at the maximum output speed of the motor, the pump shall have a characteristic performance curve, which meets all the minimum conditions listed in Table 11215-1A. The pump and drive motor shall be capable of operating satisfactorily under the full range of conditions as defined by Table 11215-1A.
2. The pump shall be capable of continuous adjustable speed operation over the speed range from 100 percent to 80 percent of pump design speed. There shall be no significant change in vibration and noise level over the entire listed range of speed and flow of the pumping system.
3. Maximum motor speeds shall not exceed that listed in Table 11215-1A to satisfy the specified hydraulic duty requirements. The pump design speed shall be the maximum output speed of the motor furnished, when operating at the pump's design capacity and head at 60 Hertz on utility power (full motor speed).
4. With the pumping units operating at full motor speed, the maximum brake horsepower required by the pumps shall not exceed the maximum horsepower listed in Table 11215-1A. If the pumping units require more than the maximum horsepower listed in Table 11215-1A at the motor output shaft at any full motor speed operation point between primary and secondary discharge head, they will be rejected.
5. Factory certified testing in accordance with the standards of the Hydraulic Institute shall be conducted at the same facility where the pump was manufactured. The location of testing and pump manufacturing shall be in the United States of America. All testing required to determine acceptance of individual pumps shall be witnessed by the Department of Sewerage, or a representative. The pump unit supplier shall include in his price a sum sufficient to reimburse the Owner for all reasonable expenses, which the Owner will incur in order to witness the test. Expenses include airfare, automobile expenses, lodging, meals, and parking, tolls or Car Rental costs. The sum shall include repetitive visits, if required.
6. Certified pump performance curves shall be submitted, including head, capacity, brake horsepower, and pump efficiency for the pump supplied. Data shall be provided to indicate the NPSH required by the pumps when operating at full speed at the minimum head system conditions listed in Table 11215-1A.

7. Prior to conducting a pump test, notification of such test and a list of test equipment and test procedures shall be forwarded to the Department of Sewerage at least fifteen (15) working days before the scheduled test date. All electronic transducers, meters, gauges, and other test instruments shall be calibrated in accordance with the frequency listed in the Hydraulic Institute Standards. Copies of calibration data shall be provided. Differential pressure type flow meters, such as Venturi shall have been calibrated within 5 years. Mechanical variation of the meter throat diameter will be accepted as verification of calibration validity.
8. Pumps may be tested with a laboratory column pipe and discharge head similar in size that is furnished for final installation.
9. All pumps shall be tested at full speed and complete staging through the specified range of flow, and head/capacity/efficiency curves plotted at four output speeds 100, 90, 80, and 70 percent of the maximum output speed and at the minimum operating speed. During each test, the pump shall be run at each head condition for sufficient time to accurately determine discharge, head, power input, and efficiency. Pump efficiency as defined herein will include all head losses from the bowl assembly entrance, bowl assembly, pump column, and discharge head.
10. If any pump tested fails to meet any specification requirement it will be modified until it meets all specification requirements. If any pump tested fails to meet the efficiency requirements at any of the listed flow or head conditions listed in Table 11215-1A, and all reasonable attempts to correct the inefficiency are unsuccessful, the pump shall be replaced with a pump/motor unit which meets the specified requirements at no additional expense to Jefferson Parish.

C. Pump Construction

1. The connection of the output shaft of the motor to the head shaft shall be made with a stainless steel adjustable flanged coupling. Impeller adjustments shall be made through the adjustable flanged coupling.
2. The pump shall be furnished with a suitable, integral fabricated ASTM A-36 steel mounting ring of adequate design with registered fit to match the mounting dimensions of the drive motor.

3. The discharge head shall be fabricated steel construction of ASTM A-36 steel, 3/8-inch minimum thickness and of the above base type. It shall be not less than 16 inches nominal diameter with a 16 inch, 150 lb. flat faced flanged discharge connection conforming, dimensionally, to ANSI/AWWA A21.15/C115. The discharge head shall incorporate 4 equally spaced 3 inch diameter schedule 80 pipes attached to the motor support base and the head base plate. The packing gland access openings shall be of adequate size to allow for packing adjustment and replacement and shall be protected by expanded metal screens constructed of 316 stainless steel. Minimum discharge head weight shall be 1500 lbs.
4. Incorporated in the fabrication of the discharge head shall be a suitable pump support base not less than 1.00-inch in thickness, with (43 inch x 43 inch) for the 16 inch VTSH dimensions to support both the pump and the motor. A separate sole plate shall be provided, minimum 1.00 inch thick, 43 inch x 43 inch. The supplied pump must be able to bolt up directly to either of the existing large pump sole plates with no required modifications.
5. The discharge head will be fitted with an ASTM A-48 Class 30 bleed off type stuffing box, designed for use with packing.
6. The pump head shaft shall be constructed of ASTM A-276 416 stainless steel alloy. Shaft diameter shall be determined by ANSI B58.1 standards for Deep Well Vertical Turbine Pumps, Section A4.3.3, but in no case be less than the diameter shown in Table 11215-1A.
7. The pump column shall be constructed of steel, not less than 16 inches in diameter and not less than Schedule 20, flanged at each end. The column shall mate with the pump bowl assembly and the discharge head with fits to assure correct alignment. The column pipe will incorporate a vertical splitter running the entire length to prevent any rags from wrapping around the enclosing tube.
8. The pump line shaft shall be an enclosed type constructed of ASTM A-276 416 Stainless Steel Alloy and its diameter determined as described in 2.02 C.5, but in no case shall it be less than the minimum diameter listed in Table 11215-1A. The enclosing tube for the 16 inch VTSH shall be no less than 2.50 inch 316 SS schedule 80 pipe in 5-foot sections.
9. The line shaft couplings shall be of the threaded type. It shall be constructed of ASTM A-276 416 Stainless Steel Alloy, and of such design that no threaded parts, which could cause "galling", are interconnected. Alternate constructions must be of a design acceptable to the Department of Sewerage.

10. The pump impellers shall be of the fully enclosed non-clog type, containing a maximum of two vanes constructed of ASTM A-48, Class 30 cast iron. The impeller and diffusion vanes shall be of hydrofoil design with well-rounded leading edges to prevent the accumulation of fibrous and stringy material. The impeller shall be attached to the tapered shaft using a key and capscrew. The impeller and bowl waterways and the clearance between the periphery of the maximum diameter impeller and bowl diffuser shall be capable of passing a 4-inch diameter sphere. The impeller shall be dynamically balanced. The impeller shall be fitted with wearing ring, which shall be of ASTM A743 CA15 material with a hardness range of 300-350 Brinell.
11. The pump bowls shall be constructed of ASTM A-48 Class 30 cast iron, having a minimum tensile strength of 30,000 psi. The pump bowls shall be of sufficient thickness to withstand stresses and strains at full operating pressure. The bowls shall be subjected to a hydrostatic test 150 percent of shutoff pressure. The bowls shall be designed and manufactured with open and smooth water passages to assure efficient, reliable operation. The bowls shall utilize three symmetrically arranged diffusion vanes 120 degrees opposite each other. Minimum bowl weight shall be 2200 lbs.
12. The suction bell shall be free of bearing hubs and supporting ribs or vanes to allow unobstructed flow to the impeller, and fitted with wearing ring which shall be of ASTM A743 CA15 material with a hardness range of 410-484 Brinell. To prevent vortexing and undesirable eddy's, a fabricated stainless steel hydrocone shall be provided for the last pump in the station. The hydrocone shall be permanently mounted to the sump floor. It is to be located below the suction bell on the pump centerline.
13. The bowl bearings shall be cutless rubber type with a clear water flush. Bowl Bearing shall be protected by a restrictor bushing system designed to limit flush water requirements by minimizing shaft clearance. During idle periods the bushing shall seat in a closed position protecting the bearing journal from ingress on contaminants contained in the liquid. No external flush lines to the bowl assembly will be accepted.
14. Pump Coating: All portions of the column and pump discharge head not exposed to view, except for the interior of the bowls, shall have an interior and an exterior coating of high build modified epoxy of 6 to 8 mils dry thickness, compatible with the pump service. Surface preparation shall be in accordance with the coating manufacturer's recommendations. Motors shall have standard factory paint.

D. Fresh Water Flush System:

1. Flow Meter- Kabold Model KAL-4215-PO3R (provided by pump manufacturer)

2.03 MOTORS

A. General

1. The pump motor shall be squirrel cage induction type. Motor frame shall be of the VSS, WP1, heavy duty design, 3/60/460V, and rated with a max. Temperature rise of 80 degrees Celsius, over a 40 degrees Celsius ambient. Motor shall incorporate a non-reverse ratchet, refined balance, and stainless steel hardware. Motor shall be designed for a 50 degrees Celsius ambient.
2. Motor must be designed to accept all up thrust loads imposed by pump during starting and running.
3. All motors shall be built in accordance with latest NEMA, IEEE, ANDI, and AFBMA standards where applicable.
4. The pump motor shall be premium efficient with inverter duty windings.

Table 11215-1A
PUMPING UNIT DESIGN REQUIREMENTS

Item	Design Conditions
Maximum Motor Speed (rpm)	1185
Motor to be Supplied (hp)	150 Hp motor
Enclosing tube size and schedule (minimum)	2.50 inch/sch80/316SS
Minimum Bowl thickness (inches)	0.8725
Column and Discharge Size (inches)	16 inches / 16 inches
Minimum Pump Shaft Diameter (inches)	2.750 inches
Pump Shut-Off Head at Design Speed (feet)	135
Pump Bowl BEP, flow/Head/eff	6100 gpm @ 82 feet @ 84 percent
Run out Capacity (gpm)	7700
Minimum TDH at Run out Capacity (feet)	60
Minimum Bowl Efficiency at Run out Capacity (%)	78 percent
Design Capacity (gpm)	6000
Minimum TDH at Design Capacity (feet)	83
Minimum Bowl Efficiency at Design Capacity (%)	84 percent
Secondary Capacity (gpm)	4000
Minimum TDH at Secondary Capacity (feet)	100
Minimum Bowl Efficiency at Secondary Capacity (%)	73
Maximum NPSHR at Design Capacity (feet)	27
Minimum eye area (in ²)	118.66
Minimum bowl weight - 1st stage (lbs)	2200
Minimum line shaft diameter - inches	1.688 inches

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20____.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

Electronic Procurement: Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralbidding.com or www.jeffparishbids.net. All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link: <https://www.centrauctionhouse.com/registration.php>.

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
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